Do's and Don'ts

- wie schreibt man einen exzellenten Projektvorschlag?

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Deutscher LIFE CET Info Day
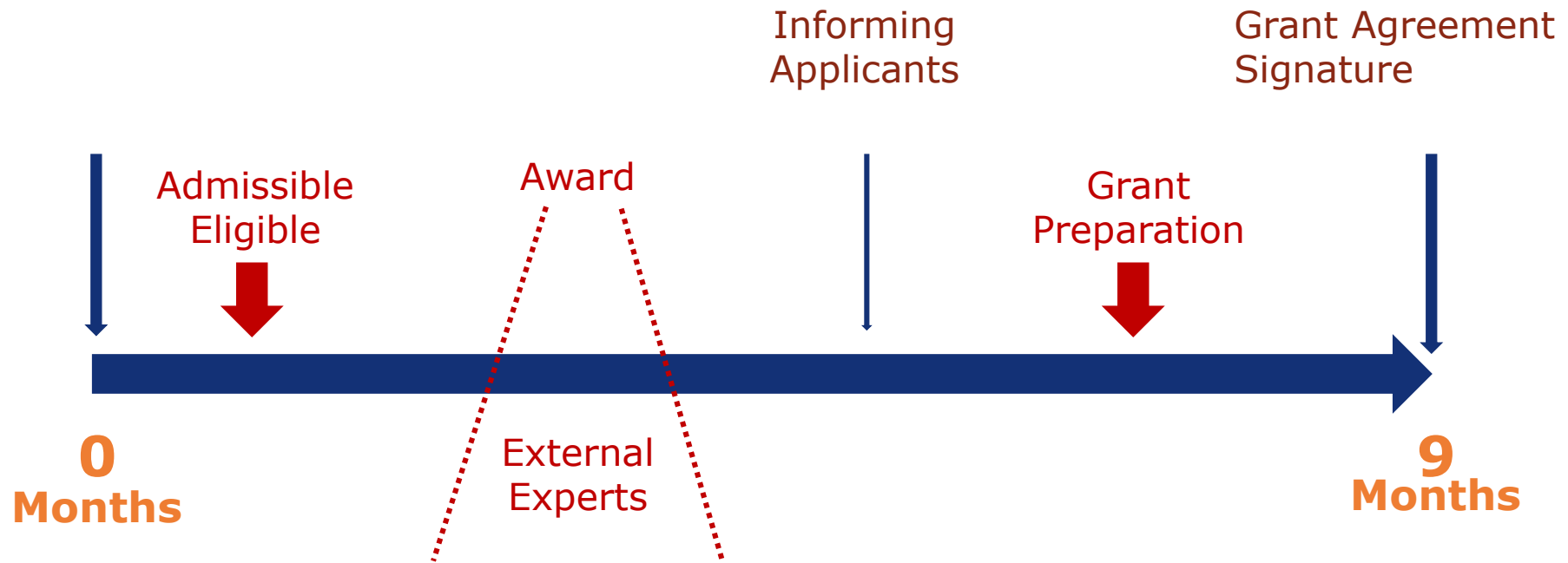
5 Juni 2023

European Climate,
Infrastructure and
Environment
Executive Agency

THE EVALUATION PROCESS
5 THINGS TO REMEMBER

1. The process

2. How does Funding & Tenders Portal work?

General information

Topic updates

Topic description

Conditions and documents

Submission service

Topic related FAQ

Get support

Call updates

⇄ Go back

Topic description

Objective:

Electrification is expected to play a central role in buildings, in particular through the rollout of heat pumps for space heating, cooling and domestic hot water production. In the residential sector, the share of electricity in heating demand should grow to 40% by 2030 and to 50-70% by 2050. Heat pumps are one of the key technologies to meet this demand, contributing to the EU's 2030 and 2050 climate and energy targets. Although these technologies and the quality of installations have been improving, the upscaling of existing and the development of new supply chains are not rapid enough to prevent bottlenecks and ensure competitive pricing throughout the supply chain. As part of the REPowerEU plan[1] to phase out EU dependence on fossil fuels imports, the European Commission has called for doubling the EU's yearly pace of deployment of heat pumps and reaching 10 million heat pumps installed in the next five years across EU Member States.

show more...

Topic conditions and documents

Conditions

General information

- Topic updates
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Go back

Start submission

No submission system is open for this topic.

Topic related FAQ

🔍 Search...

💬 **Under call LIFE-2022-CET, topic LIFE-2022-CET-HEATPUMPS, what is meant by "hybrid renewable heating and cooling systems"?**

Any heat pump used for space and/or hot water production combined with other renewable heating systems, e.g. a biomass boiler or a solar thermal collector.

💬 **Under call LIFE-2022-CET, how many partners are needed to submit a proposal?**

For topics LIFE-2022-CET-LOCAL, LIFE-2022-CET-POLICY, LIFE-2022-CET-EE1st, LIFE-2022-CET-DEEPRENO, LIFE-2022-CET-BUILDPERFORM, LIFE-2022-CET BUSINESS, LIFE-2022-CET-DH, LIFE-2022-CET...

Single-stage   17 May 2022   16 November 2022 17:00:00
Brussels time

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Topic updates

Mar 20, 2023 3:30:27 PM

CALL UPDATE: FLASH EVALUATION RESULTS

EVALUATION results

Published: 17.05.2022

Deadline: 16.11.2022

Available budget: 98 000 000 EUR

The results of the evaluation are as follows:

European Commission

3. Structure of a proposal

Mandatory annexes:

Part A	Part B	Part C	Detailed budget table	Participant information
Structured administrative information	Narrative technical project description	Key Performance Indicators		
• Generated by IT system	• Template to be uploaded as PDF, max. **65** pages, font min. **Arial 10**!	• To be completed directly online	• Excel template incl. subcontracting, other direct costs	• Participant, key staff, previous actions, affiliated entities / associated partners

Optional Annexes

Where relevant, e.g. letters of support

European Commission

3. What is the structure of the proposal?

TABLE OF CONTENTS

European Commission

4. How to pass the eligibility check?!!!!

Admissibility

☐ Submitted before deadline & electronically

☐ Complete & using the forms/templates provided

☐ Readable (no smaller than **Arial 10**) printable (A4)

☐ Max **65 pages** (**including the instructions**)

Eligibility

☐ Eligible participants, coordinator from eligible country

☐ Consortium composition!!!

☐ Eligible activities i.e. in scope!!!

☐ Geographic location
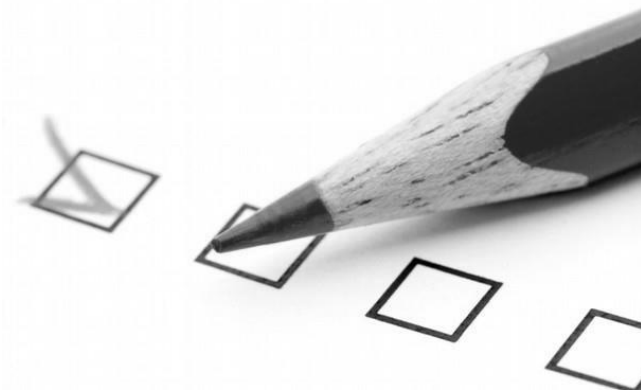
5. What are the award criteria?

- Relevance (0/20)

- Impact (0/20) 150%

- Quality (0/20)

- Resources (0/20)

- Total score on 90 with min. 10/20 per criterion and min. 55/90 overall

Impacts + Indicators I

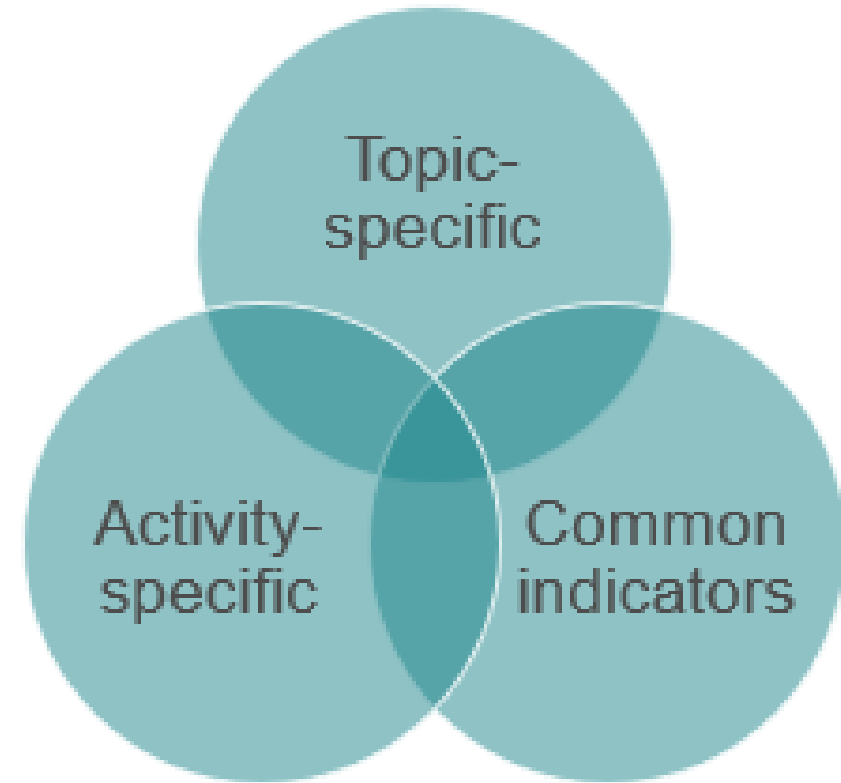Proposals should demonstrate how project results will contribute to the expected impacts.

They should:

1. quantify impacts using the provided **topic-specific indicators -** where relevant;

2. propose additional indicators which are specific to the proposed activities (**activity-specific**);

3. Address impacts related to **common indicators** for the LIFE-CET subprogramme.

Topic-specific

Activity-specific

Common indicators

European Commission

Impacts + Indicators II

Topic-specific → **Activity-specific** → **Common indicators**

Topic-specific	Activity-specific	Common indicators
Established for every topic in call text	Tailored to the impacts of the specific action	Investments, Energy savings, RES generation, CO_2-reduction
Not expected that all listed impacts/ indicators are addressed	Additional Impacts/ indicators proposed by applicants	Common to all topics - can be (partly) covered by topic-specific indicators

Impacts + Indicators III

➢ Proposals should present the **starting point** + underlying assumptions, and establish clear **links** between **results and expected impacts**;

➢ The results and impacts should be quantified for the **project duration** + for **5 years after** the project end.

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11 LIFE-CET-specific KPIs – KPI-webtool

- Application Form Part C

- If selected: Projects will be asked to report impacts in a specific LIFE KPI webtool.

7 TIPS TO SUCCEED

1. Start early ... start now!

Call opening: 11 May 2023

Submission deadline: 16 November 2023

2. Read the relevant information

- **LIFE Clean Energy Transition Call Document LIFE-2023-CET**, topic description, eligibility and admissibility conditions, list of countries, financial & operational capacity, evaluation criteria and procedure, scoring and thresholds, etc.

- **Submission forms and templates**: essential forms and guides to draw up and submit your proposal

- **Info session recordings and presentations** (following the Info Day)

- **Portal Online Manual** (for processes)

- **Portal FAQ for your topic of interest**

3. Choose your idea, structure it well & stick to it!

Ask yourself if you have:

- a project idea/ objective that is **in scope** of one of the topics?

- a clear **understanding** of the current (research or market) situation and your starting point?

- a clear idea of how to translate the objective **into a concrete activity**?

- a clear idea of the **target group(s)**?

- a clear path to **make a difference** – what impact do you want to have?

European Commission

4. Build a good consortium

- Be **consistent** – consortium needs to match objectives & target groups

- **Complementarity** – combine diverse competences and backgrounds, but following a **logic**

- Each partner needs to have a **relevant expertise** and a **relevant role**

- **Specific role** must be reflected also in the allocation of resources; no random shares of the budget

- **Involve partners** in the preparation – agree on a plan for input; avoid surprises after submission

- **! Do <u>not</u> cover the EU map or extend the consortium artificially**

5. Create a budget

- Define your budget 'bottom-up'

- First describe the tasks – then define the budget

- Check consistency regularly while advancing on with your Work Plan:

  - share of resources;

  - appropriate levels between partners;

  - appropriate weight of person-months between major work steps

Translate person-months into EUR

Estimate efforts needed (person-months of work)

Define tasks
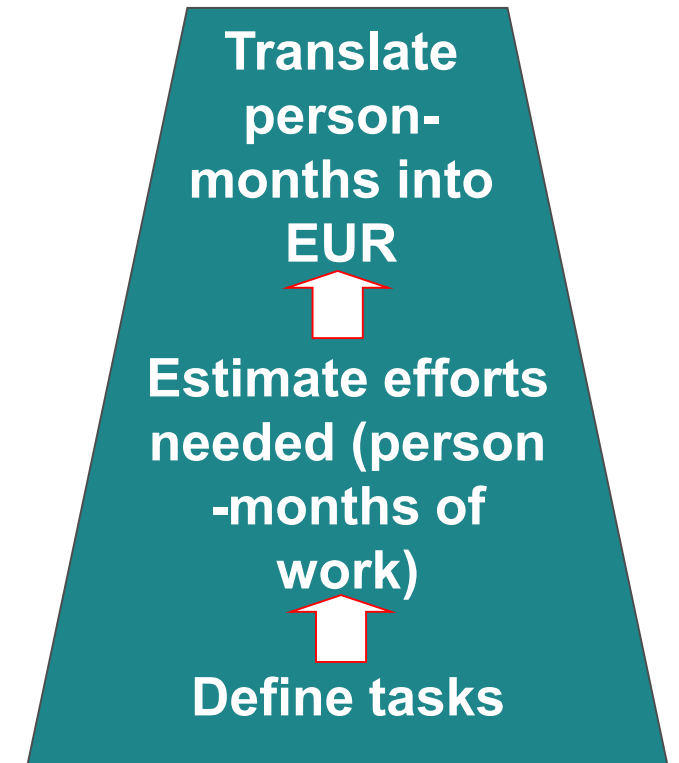
6. When writing your proposal…

…create a thread:

- **Fine-tune** your project idea and make it match your target group

- Define the **delta** of your project – what will change through your project?

- Think about your **methodology** – define the main **working steps** and the interlinkages between them

- **Communication & dissemination:** what, for whom, how, how often, for what purpose you do it?

7. Final polishing

- Check the completeness of the proposal

- Check consistency of your description of activities and budget

- Ask an 'informed outsider' for critical reading and feedback

- If you have the chance, have a native speaker check the English

Some lessons learnt

- Clear focus, not trying to address too many aspects/ areas of work

- Check carefully whether it is allowed and/ or encouraged to address more than one area/ aspect (or sub-scope)

- Concrete activities need to be presented in detail; avoid redundancies and high-level descriptions

- Proposed activities need to define a clear starting point (e.g. existing gaps) + explain the context (including policy, market, technological)

- Proposed activities need to credibly lead to concrete achievements and impacts

- Clear and targeted stakeholder engagement strategies are essential

Information sources and support

as well as...

- **LIFE Info Days!**

- **LIFE CET mailbox:** CINEA-LIFE-CET@ec.europa.eu

Project databases

- CORDIS for H2020

- **Information portals:** BUILD UP, ManagEnergy

- **CINEA Clean Energy newsletter** (Register for updates and success stories)

Work as an expert!

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30 years of bringing green ideas to LIFE

1992 - 2022

European Commission

Thank you