



Do's and Don'ts

- wie schreibt man einen
exzellenten Projektvorschlag?

Martin Eibl

Programme Coordination Manager

Deutscher Infotag

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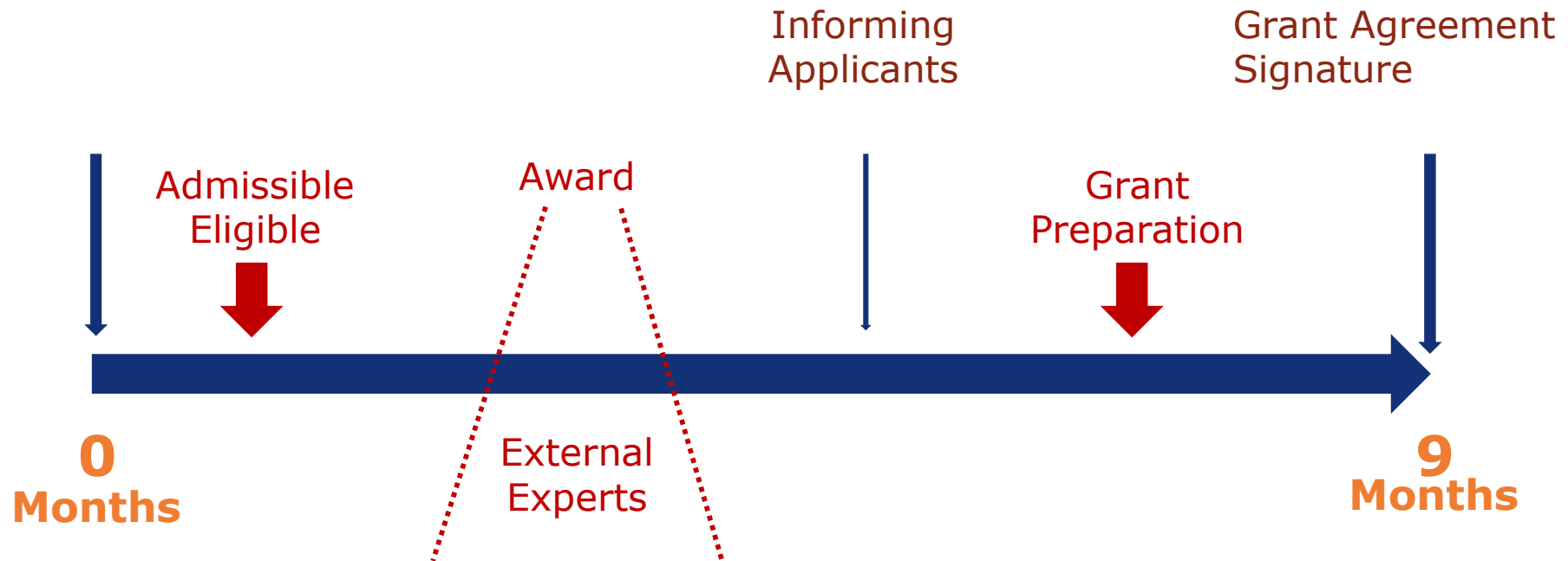


THE EVALUATION PROCESS

5 THINGS TO REMEMBER



1. The process



2. How does Funding & Tenders Portal work?

European Commission | EU Funding & Tenders Portal Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents Search...

More details

Filters 15 item(s) found Calendar RSS Opening date / Publication date Down arrow

Quick search Search

Programming period

Programme for the Envir...

LIFE-2024-CET

Open for submission

All filters

Programme

Energy Performance of Buildings - Making renovation faster, deeper, smarter, service- and data-driven
LIFE-2024-CET-BETTERRENO | Call for proposal
Opening date: 18 April 2024 | Next deadline: 19 September 2024 | Single-stage Open For Submission

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

BUILD UP Skills – Upskilling and reskilling interventions for building decarbonisation
LIFE-2024-CET-BUILDSKILLS | Call for proposal
Opening date: 18 April 2024 | Next deadline: 19 September 2024 | Single-stage Open For Submission

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

Supporting the clean energy transition of European businesses
LIFE-2024-CET-BUSINESS | Call for proposal
Opening date: 18 April 2024 | Next deadline: 19 September 2024 | Single-stage Open For Submission

Programme: **Programme for the Environment and Climate Action (LIFE)** | Type of action: **LIFE Project Grants**

[SEARCH FUNDING & TENDERS](#) ▾[HOW TO PARTICIPATE](#) ▾[PROJECTS & RESULTS](#)[WORK AS AN EXPERT](#)[SUPPORT](#) ▾[Get started](#)**General information**[Topic updates](#)[Topic description](#)[Conditions and documents](#)[Submission service](#)[Topic related FAQ](#)[Get support](#)[Call updates](#)[Go back](#)**Topic description****Objective:**

Electrification is expected to play a central role in buildings, in particular through the rollout of heat pumps for space heating, cooling and domestic hot water production. In the residential sector, the share of electricity in heating demand should grow to 40% by 2030 and to 50-70% by 2050. Heat pumps are one of the key technologies to meet this demand, contributing to the EU's 2030 and 2050 climate and energy targets. Although these technologies and the quality of installations have been improving, the upscaling of existing and the development of new supply chains are not rapid enough to prevent bottlenecks and ensure competitive pricing throughout the supply chain. As part of the REPowerEU plan^[1] to phase out EU dependence on fossil fuels imports, the European Commission has called for doubling the EU's yearly pace of deployment of heat pumps and reaching 10 million heat pumps installed in the next five years across EU Member States.

[show more...](#)**Topic conditions and documents****Conditions****European
Commission**

General information

Topic updates

Topic description

Conditions and documents

Submission service

Topic related FAQ

Q Search...

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Start submission

No submission system is open for this topic.

 **Under call LIFE-2022-CET, topic LIFE-2022-CET-HEATPUMPS, what is meant by “hybrid renewable heating and cooling systems”?**

Any heat pump used for space and/or hot water production combined with other renewable heating systems, e.g. a biomass boiler or a solar thermal collector.

 **Under call LIFE-2022-CET, how many partners are needed to submit a proposal?**

For topics LIFE-2022-CET-LOCAL, LIFE-2022-CET-POLICY, LIFE-2022-CET-EE1st, LIFE-2022-CET-DEEPRENO, LIFE-2022-CET-BUILDPERFORM, LIFE-2022-CET-BUSINESS, LIFE-2022-CET-DH, LIFE-2022-CET...





SEARCH FUNDING & TENDERS

HOW TO PARTICIPATE

PROJECTS & RESULTS

WORK AS AN EXPERT

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Single stage

17 May 2022

16 November 2022 17:00:00

Brussels time

Topic updates

Mar 20, 2023 3:30:27 PM

CALL UPDATE: FLASH EVALUATION RESULTS

EVALUATION results

Published: 17.05.2022

Deadline: 16.11.2022

Available budget: 98 000 000 EUR

The results of the evaluation are as follows:



3. Structure of a proposal

Mandatory annexes:

Part A

Structured administrative information

- Generated by IT system

Part B

Narrative technical project description

- Template to be uploaded as PDF, max. **65** pages, font min. **Arial 10!**

Part C

Key Performance Indicators

- To be completed directly online

Detailed budget table

- Excel template incl. subcontracting, other direct costs

Participant information

- Participant, key staff, previous actions, affiliated entities / associated partners

Optional Annexes

Where relevant, e.g. letters of support



3. What is the structure of the proposal?

TABLE OF CONTENTS

ADMINISTRATIVE FORMS (PART A)	
TECHNICAL DESCRIPTION (PART B)	
COVER PAGE	
PROJECT SUMMARY	
1. RELEVANCE	
1.1 Background and general project objectives	
1.2 Specific project objectives	
1.3 Compliance with LIFE programme objectives and call topic	
1.4 Concept and methodology	
1.5 Upscaling results of other EU funded projects (<i>n/a for concept note</i>)	
1.6 Complementarity with other actions (<i>n/a for concept note</i>)	
1.7 Synergies and co-benefits with other LIFE sub-programmes (<i>n/a for concept note</i>)	
1.8 Synergies and co-benefits with other EU policy areas (<i>n/a for concept note</i>)	
2. IMPACT	
2.1 Ambition of the impacts	
2.2 Credibility of the impacts	
2.3 Sustainability of project results	
2.4 Exploitation of project results (<i>n/a for concept note</i>)	
2.5 Catalytic potential: Replication and upscaling	
3. IMPLEMENTATION	
3.1 Work plan	
3.2 Work packages and activities (<i>n/a for concept note</i>)	
<i>Work Package 1</i>	
<i>Work Package</i>	
<i>Timetable (n/a for concept note)</i>	
3.3 Stakeholder engagement	
3.4 Impact monitoring and reporting (<i>n/a for concept note</i>)	
3.5 Communication, dissemination and visibility (<i>n/a for concept note</i>)	
4. RESOURCES	
4.1 Consortium set-up	
4.2 Project management (<i>n/a for concept note</i>)	
4.3 Green management (<i>n/a for concept note</i>)	

4.4 Budget (<i>n/a for concept note</i>)	
4.5 Risk management (<i>n/a for concept note</i>)	
5. OTHER	
5.1 Ethics	
5.2 Security	
6. DECLARATIONS	
ANNEXES	



4. How to pass the eligibility check!!!!

Admissibility

- Submitted before deadline & electronically
- Complete & using the forms/templates provided
- Readable (no smaller than **Arial 10**) printable (A4)
- Max **65 pages** (including the instructions)



Eligibility

- Eligible participants, coordinator from eligible country
- Consortium composition!!!**
- Eligible activities **i.e. in scope!!!**
- Geographic location



5. What are the award criteria?

- Relevance (0/20)
- Impact (0/20) 150%
- Quality (0/20)
- Resources (0/20)



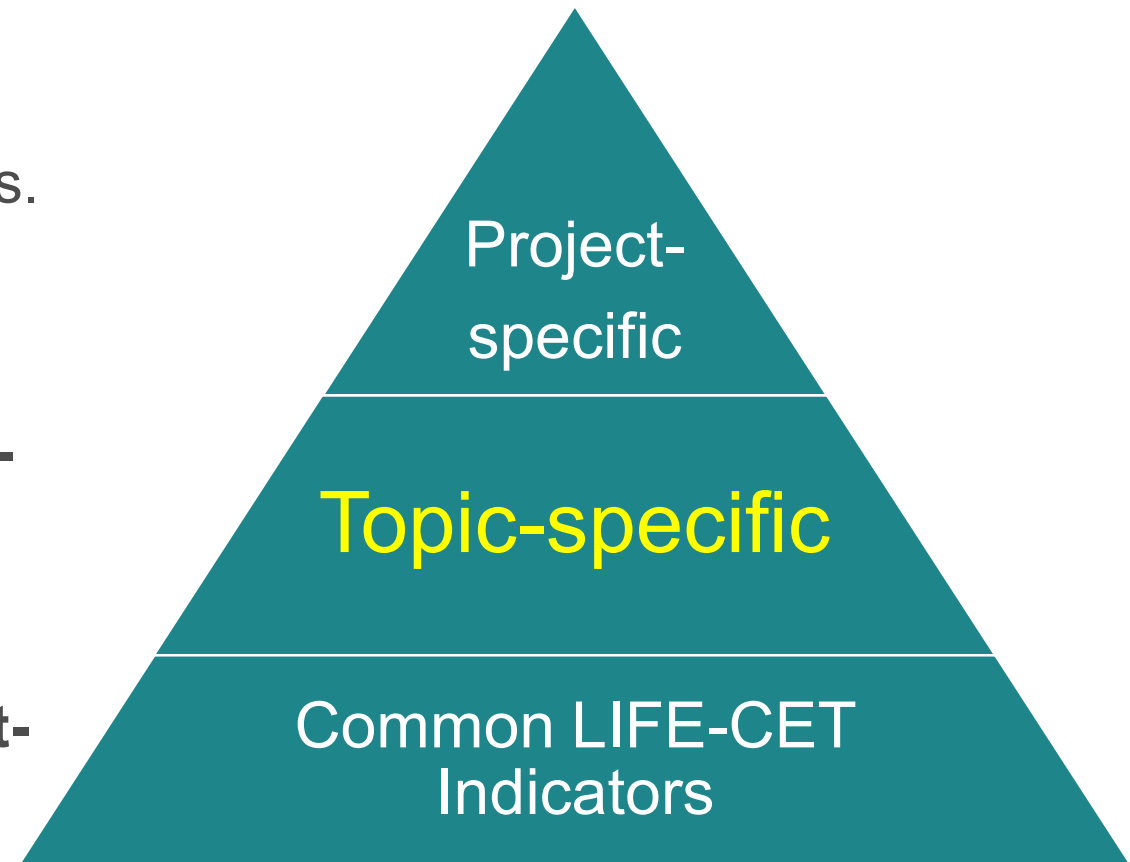
- Total score on 90 with min. 10/20 per criterion and min. 55/90 overall

Impacts + Indicators I

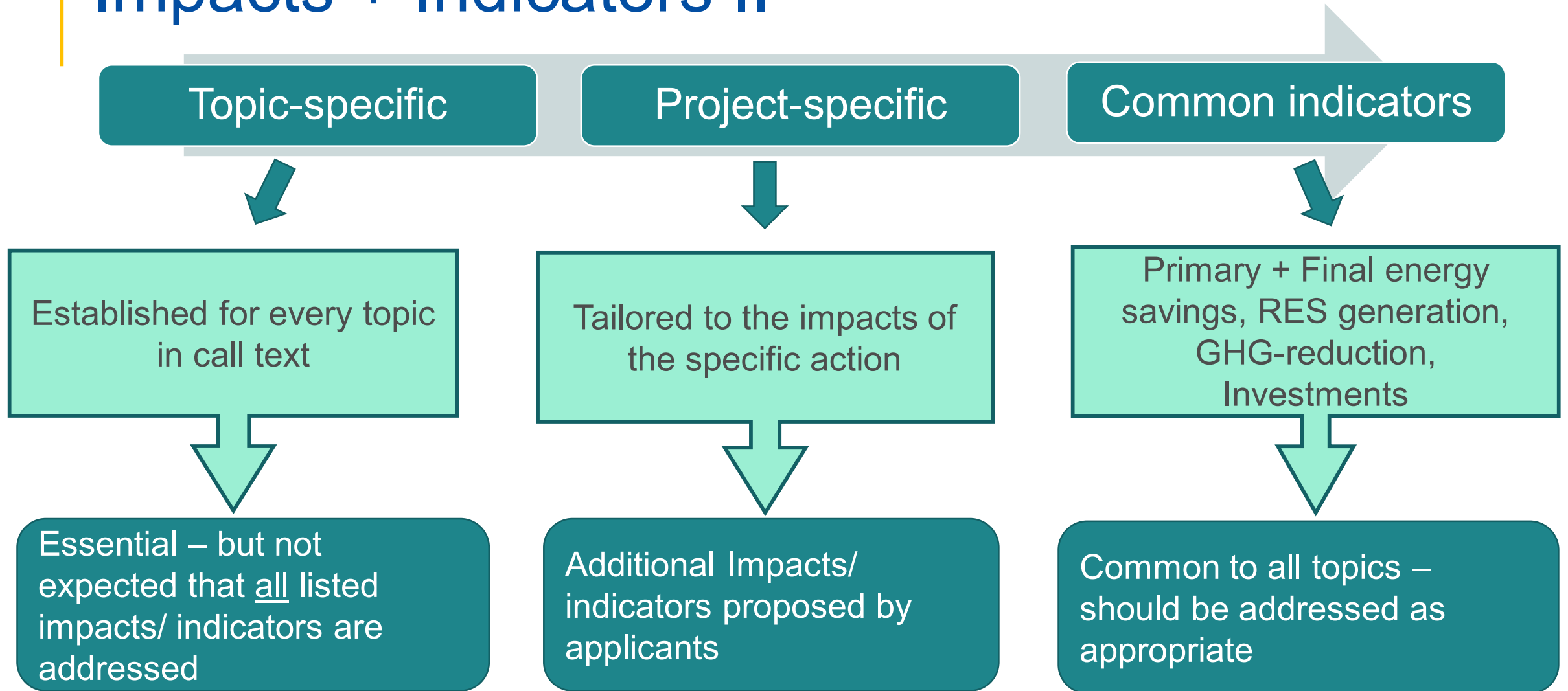
Proposals should demonstrate how project results will contribute to the expected impacts.

They should:

1. quantify impacts using the provided **topic-specific indicators** - where relevant;
2. propose additional indicators which are specific to the proposed activities (**project-specific**);
3. Address impacts related to **common indicators** for the LIFE-CET subprogramme.



Impacts + Indicators II



Impacts + Indicators III

- Proposals should present the **starting point** + underlying assumptions, and establish clear **links** between **results and expected impacts**;
- The results and impacts should be quantified for the **project duration** + for **5 years after** the project end.

11 LIFE-CET-specific KPIs – KPI-webtool

- Application Form Part C
- **If selected:** Projects will be asked to report impacts in a specific [LIFE KPI webtool](#).



Impacts + Indicators IV

The LIFE KPI-webtool

- 11 LIFE-CET indicators* – KPIs 1-5 mirrored as common LIFE-CET-indicators under each topic
- Application Form Part C
- Part C should not contradict Part B
- **If selected:** Projects will be asked to report impacts in a specific [LIFE KPI webtool](#)

* (1) Primary Energy Savings; (2) Final Energy Savings; (3) Renewable Energy Generation; (4) GHG Emissions; (5) Investments in sustainable Energy; (6) Legislation and Policy; (7) Market Introduction; (8) Implementation sites; (9) Skills; (10) Communication; (11) Employment



7 TIPS TO SUCCEED



1. Start early ... start now!

Call opening: **18 April 2024**

Submission deadline: **19 September 2024**



2. Read the relevant information

- **LIFE Clean Energy Transition Call Document**, topic description, eligibility and admissibility conditions, list of countries, financial & operational capacity, evaluation criteria and procedure, scoring and thresholds, etc.
- **Submission forms and templates**: essential forms and guides to draw up and submit your proposal
- **Info session recordings and presentations** (following the Info Day)
- **Portal Online Manual** (for processes)
- **Portal FAQ** for your topic of interest



3. Choose your idea, structure it well & stick to it!

Ask yourself if you have:

- a project idea/ objective that is **in scope** of one of the topics?
- a clear **understanding** of the current (research or market) situation and your starting point?
- a clear idea of how to translate the objective **into a concrete activity**?
- a clear idea of the **target group(s)**?
- a clear path to **make a difference** – what impact do you want to have?



4. Build a good consortium

- Be **consistent** – consortium needs to match objectives & target groups
- **Complementarity** – combine diverse competences and backgrounds, but following a **logic**
- Each partner needs to have a **relevant expertise** and a **relevant role**
- **Specific role** must be reflected also in the allocation of resources; no random shares of the budget
- **Involve partners** in the preparation – agree on a plan for input; avoid surprises after submission
- **! Do not cover the EU map or extend the consortium artificially**



5. Create a budget

- Define your budget 'bottom-up'
- First describe the tasks – then define the budget
- Check consistency regularly while advancing on with your Work Plan:
 - share of resources;
 - appropriate levels between partners;
 - appropriate weight of person-months between major work steps



6. When writing your proposal...

...create a thread:

- **Fine-tune** your project idea and make it match your target group
- Define the **delta** of your project – what will change through your project?
- Think about your **methodology** – define the main **working steps** and the interlinkages between them
- **Communication & dissemination:** what, for whom, how, how often, for what purpose you do it?



7. Final polishing

- Check the completeness of the proposal
- Check consistency of your description of activities and budget
- Ask an 'informed outsider' for critical reading and feedback
- If you have the chance, have a native speaker check the English

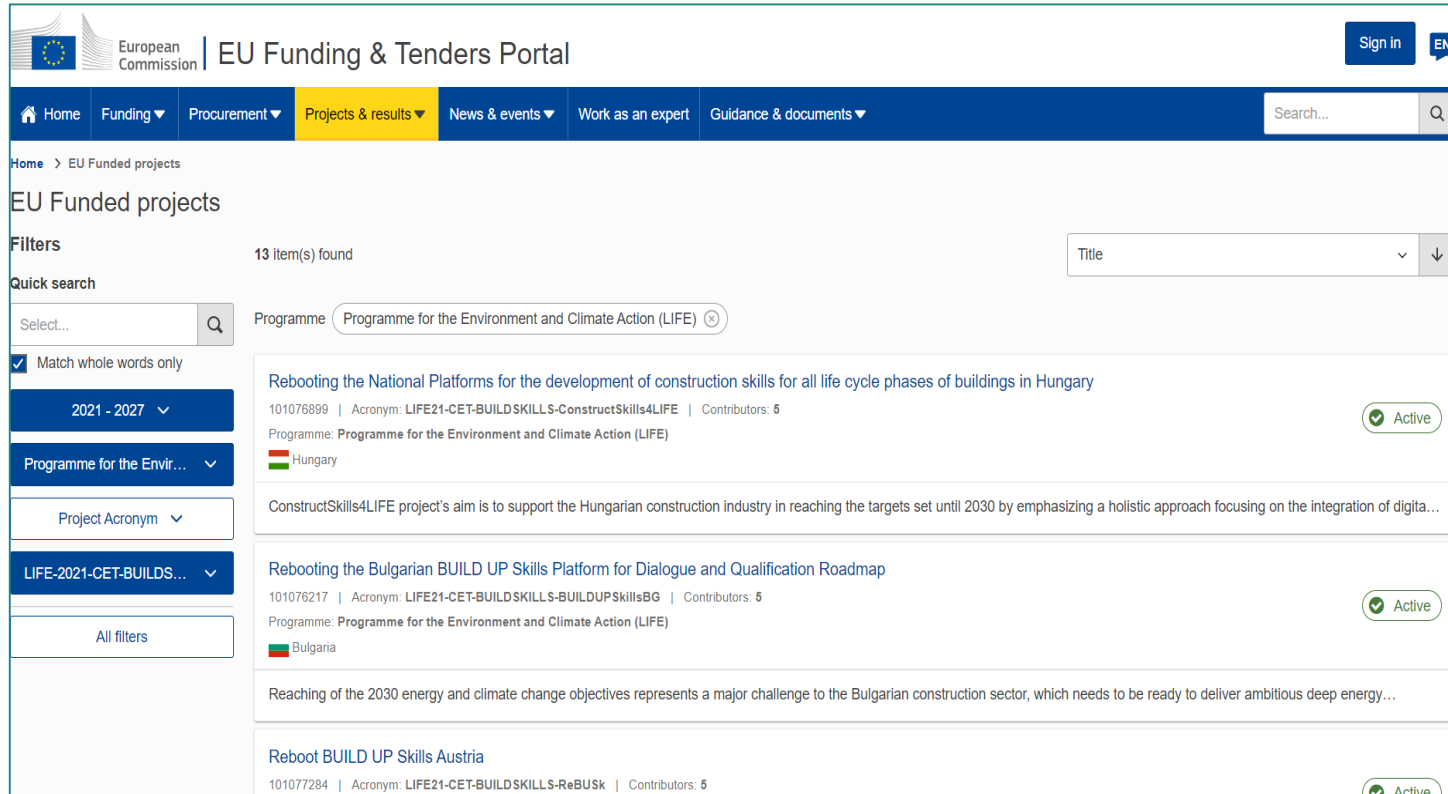


Some lessons learnt

- Clear focus, not trying to address too many aspects/ areas of work
- Check carefully whether it is allowed and/ or encouraged to address more than one area/ aspect (or sub-scope)
- Concrete activities need to be presented in detail; avoid redundancies and high-level descriptions
- Proposed activities need to define a clear starting point (e.g. existing gaps) + explain the context (including policy, market, technological)
- Proposed activities need to credibly lead to concrete achievements and impacts
- Clear and targeted stakeholder engagement strategies are essential



Information sources and support



The screenshot displays the 'EU Funding & Tenders Portal' interface. The top navigation bar includes 'Home', 'Funding', 'Procurement', 'Projects & results', 'News & events', 'Work as an expert', and 'Guidance & documents'. A search bar is located on the right. The main content area shows 'EU Funded projects' with 13 items found. Filters on the left include 'Quick search', 'Match whole words only', '2021 - 2027', 'Programme for the Envir...', 'Project Acronym', 'LIFE-2021-CET-BUILDS...', and 'All filters'. The search results list three projects:

- Rebooting the National Platforms for the development of construction skills for all life cycle phases of buildings in Hungary**
101076899 | Acronym: LIFE21-CET-BUILDSKILLS-ConstructSkills4LIFE | Contributors: 5 | Programme: Programme for the Environment and Climate Action (LIFE) | Hungary | Active
- Rebooting the Bulgarian BUILD UP Skills Platform for Dialogue and Qualification Roadmap**
101076217 | Acronym: LIFE21-CET-BUILDSKILLS-BUILDUPSkillsBG | Contributors: 5 | Programme: Programme for the Environment and Climate Action (LIFE) | Bulgaria | Active
- Reboot BUILD UP Skills Austria**
101077284 | Acronym: LIFE21-CET-BUILDSKILLS-ReBUSK | Contributors: 5 | Active

- [LIFE EU Info Days → detailed topic ppts and recordings!](#)

- Funding & Tender Portal

Project databases

- CORDIS for H2020 projects
- F&T portal for LIFE CET projects
- **Information portals: BUILD UP, ManagEnergy**



Keep in touch with LIFE CET



30 years of bringing green ideas to LIFE



https://cinea.ec.europa.eu/life_en

→ **Advice in your country:** [LIFE National Contact Points](#): https://cinea.ec.europa.eu/programmes/life/history-life/life-contacts/european-national-contact-points_en

→ **Advice at CINEA:** CINEA-LIFE-CET@ec.europa.eu

→ **Stay informed:** [Clean Energy Newsletter](#)



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Thank you



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